



Request for Quote

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STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
ONE CAPITOL HILL
PROVIDENCE RI 02908

BUYER: McGurn, Cheryl A
PHONE #: N/A

CREATION DATE : 17-FEB-16
BID NUMBER: 7550305
TITLE: HAIR FIBER ANALYSIS DRUG SCREENING - DOC

BLANKET START : 01-APR-16
BLANKET END : 31-MAR-21
BID CLOSING DATE AND TIME: 15-MAR-2016 11:00:00

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DOC BUSINESS OFFICE
39 HOWARD AVENUE
CRANSTON, RI 02920
US

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DOC ADMINISTRATION
40 HOWARD AVENUE
CRANSTON, RI 02920
US

Requisition Number:

Note to Bidders: BLANKET REQUIREMENTS: 4/1/2016 - 3/31/2021

UP TO 120 TESTS ANNUALLY

BIDDERS SHOULD INCLUDE THREE CORPORATE OR GOVERNMENT REFERENCES (CONTACT PERSON AND TELEPHONE NUMBER INCLUDED)

HAIR FIBER ANALYSIS DRUG SCREENING FOR THE FOLLOWING SUBSTANCES: 1) COCAINE 2) METHAMPHETAMINES (TO INCLUDE ECSTASY-MDMA-IDENTIFICATION) 3) OPIATES 4) P.C.P. 5) MARIJUANA

QUESTIONS RECEIVED CONCERNING THIS SOLICITATION MUST BE RECEIVED NO LATER THAN MARCH 4, 2016 @ 4:00 PM. QUESTIONS SHOULD BE SUBMITTED IN A MICROSOFT WORD ATTACHMENT. PLEASE REFERENCE THE RFQ# ON ALL CORRESPONDENCE. QUESTIONS RECEIVED IF ANY, WILL BE POSTED ON THE INTERNET AS AN ADDENDUM TO THIS SOLICITATION. IT IS THE RESPONSIBILITY OF ALL INTERESTED PARTIES TO DOWNLOAD THIS INFORMATION.

Line	Description	Quantity	Unit	Unit Price	Total
1	4/1/2016 - 3/31/2017 - PRICE PER HAIR FIBER TEST (ALL 5 SUBSTANCES) - PER THE ATTACHED SPECIFICATIONS	120.00	Each		
2	4/1/2017 - 3/31/2018 - PRICE PER HAIR FIBER TEST (ALL 5 SUBSTANCES) - PER THE ATTACHED SPECIFICATIONS	120.00	Each		
3	4/1/2018 - 3/31/2019 - PRICE PER HAIR FIBER TEST (ALL 5 SUBSTANCES) - PER THE ATTACHED SPECIFICATIONS	120.00	Each		
4	4/1/2019 - 3/31/2020 - PRICE PER HAIR FIBER TEST (ALL 5 SUBSTANCES) - PER THE ATTACHED SPECIFICATIONS	120.00	Each		
5	4/1/2020 - 3/31/2021 - PRICE PER HAIR FIBER TEST (ALL 5 SUBSTANCES) - PER THE ATTACHED SPECIFICATIONS	120.00	Each		

Delivery: _____

Terms of Payment: _____

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration

DIVISION OF PURCHASES

One Capitol Hill, 2nd floor
Providence, RI 02908-5855

TEL: (401) 574-8100

FAX: (401) 574-8387

TDD: (401) 574-8228

Website: www.purchasing.ri.gov

STANDARDS & SPECIFICATIONS FOR HAIR TESTING

1. All positive tests are confirmed by a federal certified laboratory by means of gas chromatography/mass spectrometry or documentation provided that their confirmatory procedures are at least as scientifically accurate.
2. The laboratory must be certified under the terms of the Clinical Laboratories Improvement Act (CLIA) and under the College of American Pathologists (CAP) program. This certification should be submitted with bid solicitation.
3. The laboratory must have provided a commercial hair analysis testing service for clients for a period of no less than five (5) years, and provide us with three (3) government references including the names and phone numbers of contact people.
4. The laboratory must certify that they maintain a level of 100% in avoiding false positive results in proficiency testing.
5. The laboratory must maintain and certify in writing the following:
 - A. The ability to maintain chain of custody; and,
 - B. The ability of their testing process to eliminate any potential alleged hair color bias; and,
 - C. The ability of their testing process to remove or discern external contamination; and,
 - D. The ability of their experts to appear in court and support tests performed under contract; and,
 - E. The ability to provide archival results on blind field studies; and,
 - F. Information concerning any other certifications, inspections and/or license revocations and/or suspensions.
6. The initial screening test must be completed within 48 hours of receipt. The negative sample results from the screen must be reported within 24 hours of completion of the initial screening test. The confirmatory GC/MS test must be completed within five (5) days of a presumptive positive result on the initial RIAH test. The positive results must be reported within 24 hours of certification of the confirmed positive result.

7. The procedure for analysis shall involve a two-tiered protocol: screening for the five drug groups followed by a confirmation of all positive results via gas chromatography/mass spectrometry (GC/MS) (MS) or (LC/MS) (MS). All samples analyzed must be subject to a digestion to release all drug entrapped in the hair rather than a dissolution of the hair via strong alkali or acid. All confirmation analysis methods must eliminate a melanin fraction of hair before analysis.
8. The testing laboratory must maintain all sample records, chain of custody and sample reserve on positive samples for at least three (3) years and maintain negative results documentation for two (2) years.
9. Term of contract: The term of contract will be (5) five years.

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

FISCAL YEAR - AWARD EXTENDING PAST FISCAL YR END

AWARDS EXTENDING BEYOND JUNE 30TH ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

PURCHASE AGREEMENT BID

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. ORDERING (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

HOURS - BIDDING PURPOSES

HOURS INDICATED ARE ESTIMATED QUANTITIES FOR BIDDING PURPOSES ONLY.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,
DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor

- One Capitol Hill
- Providence, RI 02908-5855

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.